



No. F. 2(8)/2023-24/NDMA (Proc)
Government of Pakistan
National Disaster Management Authority
Prime Minister's Office



“EMERGENCY TENDER NOTICE”
PROCUREMENT OF GENERATORS

National Disaster Management Authority (NDMA), Islamabad intends to invite applications from reputed firms (manufacturers, distributor or suppliers) for supply / installation of following items:-

Sr.	Name of items	Qty
a.	Generators 800 KVA	01
b.	Generators 500 KVA	01

2. Interested firms must be registered with Income and Sales Tax Departments. The bidding documents, specifications, instructions / terms & conditions may be downloaded from NDMA (www.ndma.gov.pk) and PPRA website. Pay order of **Rs.5,000/-** (Non-refundable) in favour of Director (Procurement), NDMA should be deposited at the time of submission of documents / bids as tender fee. The documents must be reached the undersigned before 1000 hours on **23rd October, 2023** which will be opened in the presence of bidders on the same day at NDMA Office **at 1030 hours**.

Director (Procurement)
Islamabad
Tel: +92519030854

TERMS AND CONDITIONS
FOR PROCUREMENT OF GENERATORS

1. **Tender Identification Number** TENDER No. 07/Relief Items/23-24.
2. **Title:** Procurement of Relief Items through “**SINGLE STAGE TWO ENVELOPE METHOD**”.
3. **Procuring Agency:** National Disaster Management Authority, Islamabad
4. **Last Date & Time for Submission of Applications:** **23rd October, 2023** at 1000 Hours.
5. **Opening Date & Time:** **23rd October, 2023** at 1030 hours.
6. **Opening Address:** Room No. 117, National Disaster Management Authority, ERRA Complex, Murree Road, Shakar Parian Islamabad.
7. **Time / Bid Validity:** Bid validity **shall be 90 days** from the date of opening of bid
8. **Rejection of Applications:** Application on following grounds to be rejected:-
 - a. Incomplete and conditional bids will be rejected forthwith.
 - b. Applications received after due date & time of submission shall not be accepted.
9. **Applicant's Mandatory Qualifications / Prerequisites:**
 - a. Registered with Income and Sales Tax Department.
 - b. An affidavit that the Firm / Company has never been blacklisted by any Ministry / Division / Department / Organization of the Government of Pakistan in the past
 - c. Firms having experience of similar supply would be preferred.
10. **Supporting Documents:**
 - a. Company details including manpower, strength and annual business turnover for last 5 years.
 - b. List of all products including details of per day manufacturing capacity, location of warehouses and present level of stocks of each product.
 - c. Total annual average international sales turnover for each of the last three years as documented by audited financial statements.
 - d. Total annual average domestic sales turnover for each of the last three years as documented by audited financial statements.
 - e. Income and Sales Tax Registration Certificates.
 - f. Company Profile including proof of existence in particular business.
 - g. Details of past business experience with various clients to include quantities supplied.
 - h. Average holding level of each product in the warehouse throughout the year.

11. **Production Capacity:**
 - a. Total annual production capacity for the product the manufacturer is offering to supply.
 - b. Details of manufacturer's on-site quality assurance testing facilities.
 - c. Number of similar contracts in last five years.
12. **Specifications:** Specifications of the items is given at **Annex-A** to this document.
13. **Submission of Bid.** The bid shall comprise two envelopes submitted simultaneously, "Technical proposal" and "Financial proposal". Both the envelopes should be enclosed together in an outer single envelope.
14. **Quoted Price:** Interested firms are advised to quote their rate in PKR both unit price as well as total bid value inclusive of all applicable government taxes and transportation as per advice of NDMA. No cutting / overwriting is allowed.
15. **Evaluation of bid / Award of Contract:** Firm will be shortlisted after technical and financial evaluation. In first phase the envelope marked with "Technical proposal" shall be opened in the presence of available bidders or their representatives. Financial proposal of only technically compliant firms shall be opened, whereas, financial proposal of technically non-compliant firms shall be returned unopened to the bidders. The most advantageous bidder will be awarded the Contract / Supply Order. NDMA reserves the right to reject all the bids or to annul the bidding process under PPRA rules prior to the award of contract.
16. **Earnest Money/ Bid Security:** The firm shall submit earnest money/ bid security amounting to Rs.1.0 Million (Rupees One Million) in favour of Director (Procurement), NDMA in the shape of pay order of demand draft, cross Cheque is not acceptable. The bid security shall be attached with the technical proposal. The earnest money of the successful bidder will be retained till signing of contract / submission of bank guarantee. Earnest money of the unsuccessful bidder shall be returned to them. Any bid not accompanied with bid security shall be declared as non-responsive. The earnest money of the bidder shall be forfeited, if it draws its bid during bid validity period or till signing of contract with the most advantageous bidder.
17. **Maximum Time of Delivery:** The firm shall clearly mention readily available stock, delivery time period in their bids. The successful contractors shall deliver the items within mutually agreed time period given at the work order. It may also be noted that preference shall be given to firm with minimum delivery time.
18. **Payments:** Payment will be processed after satisfactory delivery with inspection report signed by the end user of the required items as per supply / work order / contract agreement.

Specification of Generators

The required systems include brand-new imported Diesel Generators along with imported Canopy, Synchronization Panel with Auto Load Management System, ATS Panel (multi input sources, 5 – 6) and Transformer LT Panel @ 1600A ACB and accessories complete in all respects including all Electrical cables, Earthing work, generator foundations and Construction of a room of size 10x10 ft for placing of above listed panels. Gensets detail is as following:

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- a. 500 KVA Prime, 3 Phase 400/230V, 50HZ @ 1500 RPM.
- b. 800 KVA Prime, 3 Phase 400/230V, 50HZ @ 1500 RPM.

Technical Specifications for Generators: -

Engine:	In accordance with ISO 3046, ISO 8528, DIN 6271
Alternator:	In accordance with IEC 60034, ISO 8528-3 NEMA MG 1.32-33
Control Panel:	In accordance with BS EN 60950, BS EN 61000, BS EN 60068
Fuel Tank:	800 LTR, 1000 LTR.